

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

08 March 12

Attending: Mike Petrovik, Chair, Hibbard and Hunter; Director Carol Brock, Children's Librarian Mary Farrell, with John Arnold, Polly Freese and Deb Rogers from the public.

Our sympathy is sent to Trustee Cathy Gombas on the death of her father.

The minutes of the meeting on January 5 were accepted as published.

The Treasurer's report is attached to and made a part of these minutes.

Contributions in January and February totaling \$50 were accepted with gratitude.

Paula has completed the audit and will email to the Board.

The Treasurer's report for Jan/Feb was reviewed and placed on file for audit.

John Arnold submitted a probate document regarding the Harwood estate. He

agreed that the intent of the bequest was for the sight impaired and that funds

(including principal) may be used to maintain the Harwood Room. He and

Silas Little will continue to research the exact amount of the bequest which he

estimates between \$25 and 30 thousand. Donations gratefully accepted

included Frank Hanchett's hooked hanging of the Library from Bob and Mary

Frances Carey and framed document reproductions from Nancy Hibbard. A

chair given for the Children's room had been repaired by Paul Knight and is very

usable. Frank should document date on the rug for a gift plaque.

Announcements: Mike will attend the Selectmen's meeting on the 12th to remind them of the location of our leach field and septic system as they muck around.

Nancy will respond to correspondence from the Carey's and Boston College.

Librarians' report: Carol submitted budget sheets for 2011, proposed for 2012 with cover letter from Selectmen, and P&L budget performance for January (as amended by Selectman), and February. All are attached and made a part of these minutes. Mike will ask the Selectmen for better communication as our budget figures are amended. Schedule of stats for 2011-12 were reviewed. It was agreed that "other money" includes book replacement, fax, gifted notes, and guilt box, and the total will correspond to deposit income in Treasurer's report. Many volunteer hours were acknowledged in painting and organizing our audio books collection. The Library website is loaded with current information and kept up to date by Carol and the staff. Downloadable books are popular. On motion made and seconded, it was

VOTED: To purchase a Kindle Fire for in-house use.

The Children's Librarian reported on a very successful mystery event

(extensively reported in the NEWS) and a Dr. Seuss project from the Schott fund.

Story hour will be held only on Friday mornings.

Other business: A review of the 2012 "to do" list indicated much can be accomplished with volunteers. Our 5-year needs include landscaping, backyard security fence and trim maintenance on original building.

Public comment: Deb Rogers offered Garden Club help with landscaping. Just as soon as front drainage issue is resolved, we would welcome the Club's offer.

A celebratory toast was offered to retiring Trustees Paula and Mike thanking them for extraordinary service over seven years. Mike offered to continue as an Alternate Trustee to deal with building issues and Paula will continue to consult on the landscape planning. We are grateful to them both. The Board recommended to the next Board that the Selectmen appoint Stephanie Lee, Mike Petrovik and Paul Lawrence as Alternate Trustees. All were encouraged to vote on Tuesday for Kelly Marshall and Deb Rogers as Library Trustees and write in Polly Freese for Cemetery Commission.

There was no further business. On motion made and seconded, it was
VOTED: To discuss personnel in non-public session under RSA 91-A3:11c

Following the non-public session which completed the Director's performance review, the records and reports were filed with the Chairman of the Board according to our policy.

The meeting adjourned at ten.
A true record
Nancy Hibbard
For the Secretary